



المدرسة الوطنية للمهندسين بتونس

école nationale d'ingénieurs de Tunis

**TRAINING OFFICE**

**Training Division Office**

# Training Minutes

*The*

*Student-Engineer:*

*Class:*

*Major :*

*Company's*

*name:*

*Training*

*related*

*section:*

*Mandatory training:*

*From*

*to*

## IN-SERVICE COMPARNY TRAININGS

### OBJECTIVES

*In-service trainings in the enterprise prepare undergraduate engineers at ENIT to acquire the technical know-how which will allow them to put in practice, control, implement and test their abilities to analyse and synthesise.*

### DEFINITION

#### WORKER TRAINING :

*Addressed to first year students at ENIT, it aims at :*

- Being in contact with the enterprise and getting immersed info its socio-economic context during the training..*
- Discovering the mechanisms at work in the enterprise and the organisation processes.*
- Sharing routine work with the workers and the foremen.*
- Acquiring work precision and learning about operational problems.*
- Understanding the working conditions in the enterprise and, if necessary, suggesting prospective improvements.*

#### ENGINEER TRAINING :

*Addressed to second year students at ENIT (undergraduate level).*

*As a logical complement to the former training, the latter aims at :*

- Defining work mechanisms in the enterprise.*
- Implementing the acquired knowledge in engineering info the various situations encountered during the training.*
- Discovering the methods and means to improve production and quality, and increase output.*
- Suggesting practical solutions (especially if the training will be completed by a research project paper).*

## TRAININGS EVALUATION By COMPANY:

The Student-Engineer :

.....  
 Class : ..... *Major* .....

Training Type:                      *Engineer*  /  
*Labourer*

Subject : .....  
 .....

### Appreciations

	<i>Very good</i>	<i>Good Average</i>	<i>Insufficient</i>
Punctuality / Assiduity			
Presentation / Execution speed			
Organisation & Communication ability			
Ability to analyse a given situation			
Knowledge of the training subject			

Conclusive Training :    No     Yes

(Is the candidate instrumental in industry ? No  Yes )

COMPANY:

.....  
 Training            location            (Direction            /Service            etc.) :  
 .....

Training    .Supervisor            :            (Name            /            Occupation            )            :  
 .....

Signature & stamp







